



NexDine takes great pride in its recruitment and selection process — the process which resulted in you joining our organization. Our history indicates that one of the best sources for candidates, who are likely to meet our rigorous standards, are often found through our existing employees. Thus, as part of our recruitment and selection process, we have implemented a new employee referral program.

Employees of NexDine are immediately eligible to refer candidates. If your candidate is hired you will receive a referral bonus in the amount of \$500 (in 2 parts, less taxes).

The referral bonus program has very few rules:

1. Once a referral is hired and completes 90 calendar days of service, the referring employee will receive 50% of the referral bonus (\$250). Both the referring employee and the referral must still be employed with the company.

After the referral completes 180 calendar days, the employee will receive the other 50% of the bonus.

2. If the same candidate is referred by more than one employee, the date of the earliest referral will govern.
3. If the employee that referred the candidate is no longer working for the company the referral fee will not be paid.

If you have a candidate in mind, please complete this form and forward it to Human Resources.

Referring Employee _____ Date _____

Candidate Name _____ Phone _____

Candidate email address _____

Position for which the candidate is being referred? _____

Location of position for the candidate _____